

Township of Mount Laurel  
Agenda  
Regular Council Meeting  
Monday, September 27, 2021  
Via Zoom

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC ANNOUNCEMENT

5. APPROVAL OF MINUTES

Moved by:           Seconded by:

6. APPROVAL OF BILL LIST

Moved by:           Seconded by:

7. RESOLUTIONS

**21-R-172:** AMENDING 21-R-32 SETTING MEETING LOCATIONS BECAUSE OF THE COVID-19 PANDEMIC

**21-R-173:** PROCLAMATION EXPRESSING COMMENDATION TO MICHELLE POOLAW FOR BEING NAMED BURLINGTON COUNTY TEACHER OF THE YEAR 2021-2022

**21-R-174:** PROCLAMATION RECOGNIZING THE OUT OF THE DARKNESS COMMUNITY WALK

**21-R-175:** RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR EMS EPOXY FLOORING THROUGH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM #66CCEPS

**21-R-176:** RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PURCHASE OF A LEAF TRUCK THROUGH SOURCEWELL (FORMERLY NJPA), NEW JERSEY COOPERATIVE PRICING SYSTEM

**21-R-177:** RESOLUTION OF CERTIFICATION OF REVIEW OF THE ANNUAL REPORT OF AUDIT FOR 2020 BY MOUNT LAUREL TOWNSHIP COUNCIL

**21-R-178:** RESOLUTION AUTHORIZING EXTENDING LEASE WITH VOLUNTEERS FOR PAWS FARM, INC. TO ALLOW VOLUNTEERS TO CONTINUE TO CLEAN, MAINTAIN AND UPGRADE THE FACILITIES AT BLOCK 402, LOT 2, FORMERLY KNOWN AS DISCOVERY MUSEUM AT PAWS FARM

8. ORDINANCE FOR SECOND READING AND PUBLIC HEARING

**ORDINANCE #2021-18: ESTABLISHING A DIVERSITY & INCLUSION BOARD**

Moved by:                      Seconded by:

9. PUBLIC PARTICIPATION

10. COMMENTS BY COUNCIL

11. ADJOURNMENT

**Township of Mount Laurel  
Regular Council Meeting  
September 13, 2021  
Via Zoom**

Mayor Steglik called the meeting to order.

Pledge of Allegiance & Traditional Moment of Silence

**ROLL CALL**

Councilwoman Karen Cohen – present, Councilwoman Fozia Janjua – present, Councilman Nick Moustakas – present, Deputy Mayor Kareem Pritchett - present, Mayor Stephen Steglik - present, Scott Miccio, Township Solicitor – present, Meredith Tomczyk, Township Manager/Township Clerk - present

**PUBLIC ANNOUNCEMENT**

The Public Announcement, which is required by the “Open Public Meetings Act” of the State of New Jersey and read at every meeting of the Township Council was read by the Municipal Clerk.

**APPROVAL OF MINUTES**

Motion to Move: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilwoman Janjua  
Roll Call 5 yes votes

**APPROVAL OF BILL LIST IN THE AMOUNT OF \$2,864,592.59**

Motion to Move: Councilwoman Cohen, 2<sup>nd</sup> Deputy Mayor Pritchett  
Roll Call 5 yes votes

**21-R-153: AMENDING 21-R-32 SETTING MEETING LOCATIONS BECAUSE OF THE COVID-19 PANDEMIC**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #153-2021: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilwoman Cohen  
Roll Call 5 yes votes

**21-R-154: PROCLAIMING THE MONTH OF SEPTEMBER 2021 AS SUICIDE PREVENTION AWARENESS MONTH**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #154-2021: Councilwoman Cohen, 2<sup>nd</sup> Councilwoman Janjua  
Roll Call 5 yes votes

**21-R-155: RESOLUTION AUTHORIZING THE REFUND OR CANCELLATION OF PROPERTY TAXES BLOCK 1606 LOT 30**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #155-2021: Councilwoman Janjua, 2<sup>nd</sup> Councilwoman Cohen

Roll Call 5 yes votes

**21-R-156: RESOLUTION AUTHORIZING THE REFUND OR CANCELLATION OF PROPERTY TAXES 900.01 LOT 6**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #156-2021: Councilwoman Janjua, 2<sup>nd</sup> Councilwoman Cohen

Roll Call 5 yes votes

**21-R-157: RESOLUTION AUTHORIZING THE REFUND OR CANCELLATION OF PROPERTY TAXES BLOCK 406.01 LOT 2 QUALIFIER C3101**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #157-2021: Councilwoman Janjua, 2<sup>nd</sup> Councilwoman Cohen

Roll Call 5 yes votes

**21-R-158: RESOLUTION AUTHORIZING THE REFUND OR CANCELLATION OF PROPERTY TAXES BLOCK 804.02 LOT 22**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #158-2021: Councilwoman Janjua, 2<sup>nd</sup> Councilwoman Cohen

Roll Call 5 yes votes

**21-R-159: RESOLUTION APPROVING THE PERSON-TO-PERSON TRANSFER OF HOTEL/MOTEL CONSUMPTION LIQUOR LICENSE #0324-36-016-004 RALEIGH MACHESTER HOTEL LTD., INC., TO 515 RESTAURANT LLC**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #159-2021: Councilwoman Cohen, 2<sup>nd</sup> Councilman Moustakas

Roll Call 5 yes votes

**21-R-160: ANTICIPATION OF A SPECIAL ITEM OF REVENUE IN THE 2021 LOCAL MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159)**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #160-2021: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilman  
Moustakas  
Roll Call 5 yes votes

**21-R-161: RESOLUTION AUTHORIZING THE CANCELTION OF A GRANT**

Township Clerk read Resolution as entitled.  
Motion to Move Resolution #161-2021: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilwoman  
Cohen  
Roll Call 5 yes votes

**21-R-162: RESOLUTION AUTHORIZING THE CANCELTION OF A GRANT**

Township Clerk read Resolution as entitled.  
Motion to Move Resolution #162-2021: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilwoman  
Cohen  
Roll Call 5 yes votes

**21-R-163: ESTABLISHMENT OF CURFEW FOR MISCHIEF NIGHT AND HOURS FOR TRICK-OR-TREATING ON HALLOWEEN**

Township Clerk read Resolution as entitled.  
Motion to Move Resolution #163-2021: Councilman Moustakas, 2<sup>nd</sup> Deputy Mayor  
Pritchett  
Roll Call 5 yes votes

**21-R-164: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PURCHASE OF TEN (10) TRUCKS THROUGH SOURCEWELL (FORMERLY NJPA), NEW JERSEY COOPERATIVE PRICING SYSTEM**

Township Clerk read Resolution as entitled.  
Motion to Move Resolution #164-2021: Councilwoman Janjua, 2<sup>nd</sup> Councilman  
Moustakas  
Roll Call 5 yes votes

**21-R-165: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PURCHASE OF THREE (3) 2022 CHEVROLET TRAILBLAZERS THROUGH SOURCEWELL (FORMERLY NJPA), NEW JERSEY COOPERATIVE PRICING SYSTEM**

Township Clerk read Resolution as entitled.  
Motion to Move Resolution #165-2021: Councilwoman Janjua, 2<sup>nd</sup> Councilman  
Moustakas  
Roll Call 5 yes votes

**21-R-166: APPROVING CHANGE ORDER #3 UNION MILL & ACADEMY DRIVE CONTRACT NO. MLRLT21009 EMERGENCY VEHICLE DETECTION**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #166-2021: Councilwoman Janjua, 2<sup>nd</sup> Councilman

Moustakas

Roll Call 5 yes votes

**21-R-167: RESOLUTION AUTHORIZING THE REFUND OR CANCELLATION OF PROPERTY TAXES BLOCK 1006.05 LOT 10**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #167-2021: Councilwoman Cohen, 2<sup>nd</sup> Deputy Mayor

Pritchett

Roll Call 5 yes votes

**21-R-168: RESOLUTION AUTHORIZING THE REFUND OR CANCELLATION OF PROPERTY TAXES BLOCK 403.01 LOT 125 QUAL. C0079**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #168-2021: Councilwoman Cohen, 2<sup>nd</sup> Deputy Mayor

Pritchett

Roll Call 5 yes votes

**21-R-169: MOUNT LAUREL TOWNSHIP RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE FOR MCDONALD'S USA, LLC, 3049 ROUTE 38, BLOCK 302.15, LOT 12.03, PB-20-01**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #169-2021: Councilman Moustakas, 2<sup>nd</sup> Councilwoman

Cohen

Roll Call 5 yes votes

**21-R-170: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE POLICE STORAGE BUILDING ADDITION THROUGH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM #66CCEPS**

Township Clerk read Resolution as entitled.

Motion to Move Resolution #170-2021: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilwoman

Janjua

Roll Call 5 yes votes

**ORDINANCE FOR FIRST READING**

**ORDINANCE #2021-18: ESTABLISHING A DIVERSITY & INCLUSION BOARD**

Clerk read Ordinance as entitled.

Motion to move Ordinance #18-2021: Councilwoman Cohen, 2<sup>nd</sup> Deputy Mayor Pritchett

Roll Call 5 yes votes

#### PUBLIC PARTICIPATION

Sharon Kercher, 284 St. Davids Drive – Ramblewood buffer zone issue. Information on pool opening for next year.

Larry Chatzidakis, 42 Stokes Road – Development projected for Walton Avenue and Union Mill Road of a warehouse. Missed trash pickups.

Peter Bilazarian – Actions with residents relevant to Township Council.

Allan – Thanked everyone for traffic light.

#### COMMENTS BY COUNCIL

Mayor Steglik – Tested positive for COVID. Had vaccine. 9-11 Memorials were fantasiac. Food truck event. Diversed communities.

Deputy Mayor Pritchett – Thanked all residents for comments. Be safe and healthy.

Councilwoman Cohen – Thanked everyone for attending and comments. 9-11 and ordinance. Green Team cleaned up Spencer Park. Library Book Sale I October. Rancocas Woods events on website. Alice Paul Institute.

Councilwoman Janjua – Be safe.

Councilman Moustakas – Thanked everyone for coming. Thanked Larry Chatzidakis. South Jersey Care. Rancocas Woods events.

#### RESOLUTION #171-2021: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF MOUNT LAUREL TO DISCUSS PENDING OR ANTICIPATED LITIGATION, CONTRACT NEGOTIATIONS AND/OR PERSONNEL MATTERS

Township Clerk read Resolution as entitled.

Motion to Move Resolution #171-2021: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilwoman Janjua

Roll Call 5 yes votes

Return to Open: Councilman Moustakas, 2<sup>nd</sup> Deputy Mayor Pritchett

All in favor.

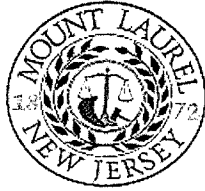
Motion to adjourn: Deputy Mayor Pritchett, 2<sup>nd</sup> Councilwoman Cohen

All in favor.

Respectfully submitted,

Meredith Tomczyk, RMC  
Township Clerk





**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 21-R-172

REGULAR MEETING

September 27, 2021

**AMENDING 21-R-32 SETTING MEETING LOCATIONS  
BECAUSE OF THE COVID-19 PANDEMIC**

**WHEREAS**, by Resolution 21-R-32, the Township Council established its meeting dates for the Year 2021, in accordance with the provisions of N.J.S.A. 10:4-18, and now wishes to revise the schedule to change the meeting location to be held virtually, utilizing technology as the Township has been using since April 2020; and

**WHEREAS**, pursuant to recent amendments to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq., and consistent with recent Executive Orders issued by the Governor of the State of New Jersey, the Township Council will continue to conduct its meetings electronically, with the municipal building being closed, but the meetings being opened to members of the public, via access to the meetings remotely using *Zoom*. Upon registering with the Township Clerk for a meeting, members of the public can participate by clicking on the "Join" tab at the top, and entering the applicable Meeting ID number; and

**WHEREAS**, once a member of the public registers for one meeting, the person will be automatically notified for future meetings the remainder of the year; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Mount Laurel, County of Burlington, State of New Jersey that Resolution 21-R-32 be and the same is hereby amended to change the location of council meetings from the municipal building, to *Zoom* with Meeting IDs and passwords to be provided to those members of the public that request the same from the Township Clerk in advance of the meeting for the following meeting:

September 27, 2021

**BE IT FURTHER RESOLVED** that notice of this amendment to the original schedule of meetings shall be noticed in accordance with the provisions of the N.J.S.A. 10:4-18.

This resolution was adopted at a meeting of the Township Council held on September 27, 2021 and shall take effect immediately.

A CERTIFIED COPY

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Meredith Tomczyk, Municipal Clerk

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Cohen						
Janjua						
Moustakas						
Pritchett						
Steglik						



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 21-R-173

REGULAR MEETING

SEPTEMBER 27, 2021

**PROCLAMATION EXPRESSING COMMENDATION TO MICHELLE POOLAW FOR  
BEING NAMED BURLINGTON COUNTY TEACHER OF THE YEAR 2021-2022**

**WHEREAS**, each year, 21 educators in New Jersey, one from each county, are selected as County Teachers of the Year. The teachers chosen are admirable examples of excellence who go above and beyond in their dedication to educating students; and

**WHEREAS**, this year, Michelle Poolaw, a compacted math teacher and basic skills math instructor at Hillside Elementary School, was chosen as Teacher of the Year for Burlington County.

**WHEREAS**, Michelle taught third grade for eight years before becoming an elementary basic skills math teacher this school year. She strives to find innovative ways to make learning relevant and empower students to explore mathematics at higher levels. Michelle even works closely with her students' parents to develop individualized learning plans for their children in order to help them all excel in their own way; and

**WHEREAS**, not only does Michelle dedicate her time to her students in the classroom, but she embraces the whole community at Hillside Elementary School. She actively volunteers and participates in numerous clubs and committees, and she is constantly learning new ideas and teaching strategies to pass on to her colleagues as well. Michelle is a true leader, team player, and devoted educator.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor, Township Council and Township Manager of the Township of Mount Laurel, County of Burlington, State of New Jersey do hereby recognize and congratulate Michelle Poolaw for being named Burlington County Teacher of the Year.

This resolution was adopted at a meeting of the Township Council held on September 27, 2021 and shall take effect immediately.

**A CERTIFIED COPY**

\_\_\_\_\_  
**Meredith Tomczyk, Municipal Clerk**

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
<b>Cohen</b>						
<b>Janjua</b>						
<b>Moustakas</b>						
<b>Pritchett</b>						
<b>Steglik</b>						



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 21-R-174

REGULAR MEETING

SEPTEMBER 27, 2021

**PROCLAMATION RECOGNIZING THE OUT OF THE DARKNESS COMMUNITY  
WALK**

**WHEREAS**, the Township of Mount Laurel publicly states and places our full support behind local educators, mental health professionals, athletic coaches, Scout leaders, police officers, and parents, as partners in supporting our community in simply being available to one another because suicide can affect anyone regardless of age, gender, race, orientation, income level, religion, or background; and

**WHEREAS**, according to the Centers for Disease Control (CDC) suicide rates have increased by 30% since 1999. Nearly 54% of the people who died by suicide did not have any history of mental health conditions; and

**WHEREAS**, suicide is the 10th leading cause of death among Americans and 13th among New Jerseyans. The average annual suicide count among New Jersey residents is about 800 and there are more than twice as many suicides as homicides in the state; and

**WHEREAS**, the Out of the Darkness Walk focuses on fundraising for suicide prevention and gives people the courage to open up about their own struggle or loss, as well as the platform to change our culture's approach to mental health; and

**WHEREAS**, the Out of the Darkness Walk brings together friends, family, and supporters to promote suicide prevention awareness in our community. Additionally, the American Foundation of Suicide Prevention creates a culture that is smart about mental health through education and community programs, develops suicide prevention through research and advocacy, and provides support for those affected by suicide; and

**WHEREAS**, the Burlington County Out of the Darkness Community Walk, hosted by the American Foundation for Suicide Prevention's New Jersey Chapter will be held on Saturday, October 16th at 10AM at Laurel Acres Park in Mount Laurel; and

**WHEREAS**, to donate or join this event, visit: [afsp.org/burlingtonco](https://afsp.org/burlingtonco) which will support the American Foundation for Suicide Prevention's education and support programs and its bold goal to reduce the annual U.S. rate of suicide 20% by the year 2025; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor, Township Council and Township Manager of the Township of Mount Laurel, County of Burlington, State of New Jersey do hereby do hereby urge all citizens to actively work toward the prevention of suicide, to be a light for others, and to reach out to one another through community, connection, and hope and to share vital resources to promote an inclusive and mentally healthy community.

This resolution was adopted at a meeting of the Township Council held on September 27, 2021 and shall take effect immediately.

**A CERTIFIED COPY**

\_\_\_\_\_  
**Meredith Tomczyk, Municipal Clerk**

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Cohen						
Janjua						
Moustakas						
Pritchett						
Steglik						



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 21-R-175

REGULAR MEETING

SEPTEMBER 27, 2021

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR EMS EPOXY FLOORING THROUGH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM #66CCEPS**

**WHEREAS**, N.J.S.A. 40A:11-11 authorizes contracting units to establish a Cooperative Pricing Agreement for its administration; and

**WHEREAS**, the Camden County Educational Services Commission, hereinafter referred to as "Lead Agency," has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, on April 8, 2019, the governing body of the Township of Mount Laurel, County of Burlington, State of New Jersey, authorized participation in the aforesaid Cooperative Pricing System for the provision and performance of goods and services.

**WHEREAS**, W.J. Gross, Inc., 495 Center Street, Sewell, NJ 08080, has been awarded a contract for General Construction Repairs, Specialty Trade & Carpentry Services for the period March 15, 2019 through June 30, 2022 by the Lead Agency as part of the Cooperative Purchasing Program; and

**WHEREAS**, the Township of Mount Laurel is desirous of participating with the Lead Agency for EMS Epoxy Flooring from the aforesaid vendor.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

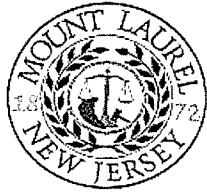
1. That the Township of Mount Laurel is authorized to participate with the Lead Agency in the Cooperative Purchasing for EMS Epoxy Flooring from W.J. Gross, Inc., 495 Center Street, Sewell, NJ 08080, per their proposal for \$60,560.00.
2. This is an open-ended contract and the Township is not obligated to order, accept or pay for the goods and services hereunder until an order is placed, required certification of available funds shall be made when goods or services are ordered.

This resolution was adopted at a meeting of the Township Council held on September 27, 2021 and shall take effect immediately.

**A CERTIFIED COPY**

\_\_\_\_\_  
**Meredith Tomczyk, Municipal Clerk**

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
<b>Cohen</b>						
<b>Janjua</b>						
<b>Moustakas</b>						
<b>Pritchett</b>						
<b>Steglik</b>						



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 21-R-176

REGULAR MEETING

SEPTEMBER 27, 2021

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF A LEAF TRUCK THROUGH SOURCEWELL (FORMERLY NJPA),  
NEW JERSEY COOPERATIVE PRICING SYSTEM**

**WHEREAS**, N.J.S.A. 40A:11-11 authorizes contracting units to establish a Cooperative Pricing Agreement for its administration; and

**WHEREAS**, Sourcewell, hereinafter referred to as "Lead Agency," has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, the governing body of the Township of Mount Laurel, County of Burlington, State of New Jersey, authorized participation in the aforesaid Cooperative Pricing System for the provision and performance of goods and services.

**WHEREAS**, W.E. Timerman Co., Inc., 3554 Rt. 22 West, P.O. Box 71, Whitehouse, NJ 08888, has been awarded a contract for Grounds Equipment, Attachments, and Accessories with Related Services for the period April 30, 2021 through April 30, 2025 by the Lead Agency as part of the Cooperative Purchasing Program; and

**WHEREAS**, the Township of Mount Laurel is desirous of participating with the Lead Agency for the purchase a leaf truck from the aforesaid vendor.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. That the Township of Mount Laurel is authorized to participate with the Lead Agency in the Cooperative Purchasing for a leaf truck from W.E. Timerman Co., Inc., 3554 Rt. 22 West, P.O. Box 71, Whitehouse, NJ 08888, per their proposal for \$221,702.57.
2. This is an open-ended contract and the Township is not obligated to order, accept or pay for the goods and services hereunder until an order is placed, required certification of available funds shall be made when goods or services are ordered.

This resolution was adopted at a meeting of the Township Council held on September 27, 2021 and shall take effect immediately.

**A CERTIFIED COPY**

\_\_\_\_\_  
**Meredith Tomczyk, Municipal Clerk**

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Cohen						
Janjua						
Moustakas						
Pritchett						
Steglik						



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 21-R-177

REGULAR MEETING

September 27, 2021

**RESOLUTION OF CERTIFICATION OF REVIEW OF THE ANNUAL  
REPORT OF AUDIT FOR 2020 BY MOUNT LAUREL TOWNSHIP COUNCIL**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Mount Laurel Township Clerk as per the requirements of N.J.S.A 40A:5-6, and a copy has been received by each member of the governing body;

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5 a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Report of Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52- "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article shall be guilty of a misdemeanor and, upon conviction, may be fined no more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both in addition shall forfeit this office."

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of Mount Laurel Township, County of Burlington, State of New Jersey hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON September 27, 2021

\_\_\_\_\_  
Meredith Tomczyk, Municipal Clerk

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Cohen						
Janjua						
Moustakas						
Pritchett						
Steglik						



TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER

Distribution \_\_\_\_\_

Resolution No. 21-R-178

REGULAR MEETING

SEPTEMBER 27, 2021

**RESOLUTION AUTHORIZING EXTENDING LEASE WITH VOLUNTEERS FOR PAWS FARM, INC. TO ALLOW VOLUNTEERS TO CONTINUE TO CLEAN, MAINTAIN AND UPGRADE THE FACILITIES AT BLOCK 402, LOT 2, FORMERLY KNOWN AS DISCOVERY MUSEUM AT PAWS FARM**

**WHEREAS**, the Township and Volunteers with PAWS Farm, Inc. (“Volunteers”) entered a short term lease to perform certain cleaning, maintenance and upgrades to the Block 402, Lot 2, the property formerly known as Discovery Museum at Paws Farm; and

**WHEREAS**, Volunteers has performed considerable work at the site and until COVID-19 is fully minimized, and a future use of the site is established, the Township seeks to continue its relationship with Volunteers; and

**WHEREAS**, the lease is set to expire on October 31, 2021 and both parties wish to extend the Lease staying within Green Acres restrictions; and

**WHEREAS**, Ordinance 2021-11 authorizing the short term lease permitted the parties to enter into a renewal term;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council in the Township of Mount Laurel, County of Burlington, State of New Jersey and, pursuant to N.J.S.A. 40A:12-14(c) of the Local Lands and Buildings Law, the Township authorizes renewal of the lease, to Volunteers for Paws Farm, Inc., a New Jersey nonprofit corporation, until February 28, 2022, for the purpose of maintaining and improving the facilities on the property, according to the terms of the original Lease and a renewal agreement which shall be negotiated by the Township Solicitor and the attorney for Volunteers.

**BE IT FURTHER ORDAINED**, that the Mayor and Manager are authorized to finalize negotiations and execute the Lease Renewal Agreement upon review and approval by the Township Solicitor.

This resolution was adopted at a meeting of the Township Council held on September 27, 2021 and shall take effect immediately.

**A CERTIFIED COPY**

\_\_\_\_\_  
**Meredith Tomczyk, Municipal Clerk**

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Cohen						
Janjua						
Moustakas						
Pritchett						
Steglik						



**TOWNSHIP OF MOUNT LAUREL**

**ORDINANCE 2021-18**

**ESTABLISHING A DIVERSITY & INCLUSION BOARD**

**WHEREAS**, the Township of Mount Laurel is dedicated to eliminating discrimination based on race, color, creed, gender, ethnicity, physical, mental, or cognitive disability, religious affiliation, political affiliation, or sexual orientation; and

**WHEREAS**, the Township of Mount Laurel has implemented ordinances to preclude discrimination in its employment and contracting practices; and

**WHEREAS**, the Township of Mount Laurel wishes to establish a Diversity & Inclusion Board to further its existing policies, the elimination of discrimination, and education of the public on issues of diversity and inclusion; and

**WHEREAS**, N.J.S.A. 40:81-13 permits the Township to establish advisory boards; and

**WHEREAS**, Mayor and Council of the Township of Mount Laurel have determined that creation of a Diversity & Inclusion Board will further the health, safety and welfare of the residents in the Township of Mount Laurel,

**NOW, THEREFORE BE IT ORDAINED AND ENACTED**, by the Mayor and Council of the Township of Mount Laurel, County of Burlington, State of New Jersey that Chapter 16 of the Township Code of the Township of Mount Laurel entitled "Diversity and Inclusion Advisory Board" be and is hereby established to read as follows:

**§ 16-1 Establishment**

There is hereby established, pursuant to N.J.S.A. 40:80-13 a Diversity and Inclusion Advisory Board of the Township of Mount Laurel ("Township") and which shall be known as the "Mount Laurel Diversity and Inclusion Advisory Board" ("Diversity and Inclusion Board" or "Board") and which shall be governed by the provisions of the aforementioned law and this chapter.

**§ 16-2 Purpose.**

The Mount Laurel Township Council creates the Mount Laurel Diversity and Inclusion Board with the mission to bolster the increasing number of Americans across the nation joining the fight against inequality and injustice.

The Diversity and Inclusion Board encourages residents to explore and appreciate their differences, embrace and understand challenges and ultimately capitalize on the true strength of Mount Laurel Township's diverse community. The Board will raise awareness, foster respect, learn from each other, be inclusive and together create a warm and welcoming hometown experience for all of our community members.

It is the intention of Council that this volunteer group of volunteer residents and public officials will advise Mount Laurel Township's governing body on how the township can better educate and strengthen respect for the human rights of all citizens and explore the issues needed to keep a diverse community healthy and safe. The purpose of the Diversity and Inclusion Board shall be to make recommendations to the Township Council for the formulation of policies in an attempt to foster, through community effort or otherwise, goodwill, cooperation and conciliation among the groups and elements of Township residents with the intent of eradicating bias incidents in our community. The Board shall dedicate itself to ensure that all residents can achieve the greatest levels of equality, inclusion, safety and success regardless of race, color, creed, gender, ethnicity, physical, mental, or cognitive disability, religious affiliation, political affiliation, or sexual orientation. Additionally, the Diversity and Inclusion Board will also assist or make

recommendations to the Township Council for the development of policies and procedures in general and for programs of formal or informal education that will aid in eliminating all kinds of discrimination, mentioned above and shall have such further powers and duties as may be provided by the New Jersey Law Against Discrimination (N.J.S.A. 10:5-1 et seq.)

**§ 16-3 Organization.**

The Township of Mount Laurel Diversity & Inclusion Board shall consist of nine members, who shall receive their appointment from and be subject to removal by the Mayor with the advice and consent of Township Council; being the Mayor or his or her designee; one member being the Chief of Police or his or her designee; one member being a member of the Board of Education and six members from the general public. All members of the Diversity & Inclusion Board shall serve without compensation.

**§ 16-4 Terms of Office; vacancies**

- a. The terms of office for the six members from the general public for the first Board shall be for one, two or three years, as shall be designated by the governing body in making the appointments, so that the terms of approximately 1/3 of the members will expire each year. Their successor shall be appointed for terms of three years until the appointment and qualification of their successors. The three year terms for the first Board shall commence upon appointment and oath of office and shall include the remainder of the first calendar year so that the three year terms expire on December 31 in each cycle moving forward.
- b. At the annual reorganization meeting, the Mayor shall announce the names of the Board members being appointed or renewed and the length of that individual's term.
- c. The Board of Education shall annually appoint one of its members to serve on the Board. Should the Board of Education fail to appoint a member by January 31 of each year, the Mayor may appoint an additional at large member for a one year term with an emphasis on identifying a resident associated with the local or regional school system.
- d. In case of the death, resignation, disqualification, or removal of, or the neglect or refusal to perform the duties incumbent upon them by, any or all of the members of the Diversity & Inclusion Board, the Mayor shall fill such place or places by new appointments for the unexpired term or terms.
  - i. A member on notice for removal for neglect or refusal to perform duties may, within 10 days of receipt of such notice, provide a written request for a hearing on the merits of the removal. Such hearing shall be held by the governing body at the next regularly scheduled council meeting, or if the request is received within 7 days of a scheduled council meeting, at the next following council meeting.

**§ 16-5 Meeting; Quorums.**

The regular meetings of the Diversity & Inclusion Board shall be held on the first Tuesday of each month at 7:00 p.m. in municipal building or at such place and times as determined by a vote of the majority of the Board but in no event less than four times annually. Special meetings may be called at any time by the President or by any three members requesting the secretary, in writing, to schedule a meeting. A majority of the full Board shall constitute a quorum for the transaction of business.

**§ 16-6. Officers.**

- A. Generally. The officers of the Diversity & Inclusion Board shall consist of a Chairperson and Secretary and such other officers at the discretion of the Board, to be elected annually at the January meeting of the Board and shall hold office for one year or until their successors are chosen. In the event the Board is unable to elect a Chairperson and Secretary by a majority vote of the quorum in attendance, at such meeting, the Mayor shall designate a Chairperson and Secretary of the Board.

- B. Chairperson. The Chair shall preside at the meetings of the Board and appoint all subcommittees.
- C. Secretary. The Secretary shall keep a record of all proceedings of the Board, preserve its books and papers, conduct its correspondence and perform all duties as directed by the Board. The Secretary shall provide a copy of the adopted minutes of the meetings to the Township Clerk and said meetings shall be subject to the Open Public Meetings Act.

**§ 16-7. Duties and Responsibilities of Diversity & Inclusion Board.**

The Board shall develop public education programs, provide training for Board members and the public and/or Township businesses who may request same, hold community discussions, present panels, take public comment, advise Township leaders and develop policies and strategies, collect and analyze data and disseminate same to Mayor and Council and the public, create a website, and initiate public relation campaigns, review Township ordinances, policies and procedures and make recommendations related thereto. Develop mutual understanding and respect among all racial, religious, cultural, and ethnic groups in Mount Laurel and work to prevent discriminatory practices against such groups. Take an active role in promoting and protecting civil rights by either initiating community dialogues and/or collaborating with other organizations to co-sponsor relevant programs and events. Formulate, develop, and disseminate programs of community information, education materials and reports which will assist in the elimination of prejudice, intolerance, intergroup tension, and discrimination or which promote goodwill and result in better human relations. Assist community groups and various fraternal, services and benevolent organizations in the promotion of education campaigns devoted to the elimination of groups prejudices, racial or neighborhood tensions, intolerance, and discrimination.

- A. The Board shall report annually on or before the final December Council meeting of each year to the Mayor and Council its activities of the preceding year.
- B. The Board may expend such funds as may be appropriated by Mayor and Council or approved in advance by the Township Manager.
- C. The Diversity & Inclusion Board may utilize the services of the Township Solicitor with the consent of the Township Manager.

**§ 16-8 Cooperation of other municipal agencies.**

The Board shall receive from all officials and all authorized boards, departments and offices of the Township of Mount Laurel such assistance as may be required by the Board in the performance of the duties of the Board, and the Board shall also be given access to all municipal records and information, as permitted by law, which may assist the Board in the performance of its duties.

**§ 16-9 Annual budget.**

There shall be appropriated in each annual budget of the Township of Mount Laurel such sum as may be determined by the Township Council to be necessary for the purpose of meeting the mission of the Board.

**Repealer, Severability and Effective Date.**

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Council hereby declares its intent that the balance of the Ordinance not

affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. This Ordinance shall take effect upon passage and publication according to law.

Introduction Date: September 13, 2021

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Cohen	✓	✓/✓				Newspaper
Janjua		✓/✓				
Moustakas		✓/✓				
Pritchett	✓	✓/✓				
Steglik		✓/✓				

Publication Date: September 16, 2021

Public Hearing Date: September 27, 2021

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Cohen						
Janjua						
Moustakas						
Pritchett						
Steglik						

TOWNSHIP OF MOUNT LAUREL

BY:

\_\_\_\_\_  
Stephen Steglik, Mayor

ATTEST:

\_\_\_\_\_  
Meredith Tomczyk, Township Clerk  
4811-6504-2552, v. 1